



Together, caring and learning

SALWAY CHRISTIAN PRE-SCHOOL REOPENING SEPT 2020

At Salway Christian Pre-school the safety and well-being of our children staff and their families is our leading priority so we are doing everything we can to keep our community as safe as possible. We are following the guidance given by the DFE and the local authority. When we reopened in June, we implemented a number of new procedures which we have reviewed and adapted in the light of experience and changing guidance. As the guidance acknowledges it is impossible to teach young children social distancing but our large space is organised to encourage a degree of distancing and a number of other control measures are in place. In this way we will minimise the risks but allow for children to play and interact naturally with each other so they can still experience a secure and happy environment.

All guidance in this document has been taken from the documents released by the Department of Education (see links below)

[Full opening of schools from the start of the autumn term](#)

[Actions for early years and childcare providers during the coronavirus \(COVID-19\) outbreak](#)

[What parents and carers need to know about early years providers, schools and colleges in the autumn term](#)

Risk Assessment

Our risk assessment has been updated and will be kept under constant review. It is available for you to look at along with our detailed coronavirus policy but practical application of both is set out here.

Essential measures to reduce risk include:

- A requirement that people who are ill stay at home
- Robust hand and respiratory hygiene
- Enhanced cleaning arrangements
- Active engagement with NHS Test and Trace
- Formal consideration of how to reduce contacts and maximise distancing between those in pre -school wherever possible and minimising potential for contamination so far as is reasonably practicable.

System of Controls

To maintain the safety of staff, children and our families it is essential that everyone adheres to our system of controls.

Anyone displaying symptoms of coronavirus, or who lives with someone who is displaying symptoms, must stay at home. If in doubt, staff and children should stay at home and immediately inform the pre-school.

Hand and respiratory hygiene

On arrival and before leaving all staff and children will wash their hands for 20 seconds with soap and water.

Staff and children will also wash their hands when using the toilet/nappy changing, before snack, when returning from outdoor activities, after nose blowing/sneezing etc, at any other time it is considered necessary.

Sanitiser will be available for staff but not encouraged for use by children.

Staff and children must adopt good respiratory hygiene by promoting and adopting the 'catch it, bin it, kill it' approach using tissues and immediately disposing of them.

Staff and children should avoid touching their mouth, nose and eyes.

Cleaning

Now the church has reopened for a limited number of activities we are working closely with the church trustees to ensure adequate cleaning is done between events.

Staff are doing extra cleaning of frequently touched points and furniture.

All equipment will be either cleaned daily or withdrawn for 72 hours after use.

Where resources have to be shared, they will be frequently cleaned and we will not be sharing high risk resources such as sand, water playdough etc. The rooms will be kept as well ventilated as possible.

Minimising Contact

The government has said that "children in the early years cannot be expected to remain 2 metres apart from each other and staff" so it is important that we all work together to reduce the risk of transmitting Covid 19.

It is recommended that a child only attends one early years setting at the moment to help minimise contact and the potential spread of infection. If you plan for your child to go to a childminder or other early years setting as well as pre-school please let us know as soon as possible so we can assess the risks involved.

From Sept Pre -school will operate as 1 bubble but for entering and exit will be split into 2 groups.

Children will have as many outdoor activities as possible as we seek to plan for the garden and extend our "daily mile" activity. Snack will be prepared and served by staff for the time being instead of the children. Where possible such as for group activities, snacks etc a degree of social distancing will be encouraged by each child having a mat to sit on and numbers at tables restricted.

Drop off times will be staggered and where possible children will be dropped off and collected at the door by one adult only. Children will wait with their parent/carer at a distance of 2 metres from other families and their key person will welcome them 1 at a time and help them to wash their hands. We ask that parents/carers do not congregate around the entrances or in the car park. At 12.15 parents will wait at a distance of 2 metres from each other by their designated entrance and each child will be brought out one at a time. Where possible children should walk to pre-school. If coming by car please follow the one-way system (enter from Forest Approach and exit by the Green). Please be aware that parents and children may be waiting outside the building and drive with extreme care.

We ask that each child only brings their pre-school bag with spare clothes/nappies etc at the beginning of the week. Any dirty clothes will be sent home each day in a plastic bag. Apart from this each child should

only bring a sun hat /warm clothing/rainwear for going outside. If appropriate please apply sun cream to your child before arriving at pre-school.

Please also remember donations for snack time. These should be either paid online or put into the tin by your child on entry before hand washing. Please be as generous as you are able to.

Personal Protective Equipment (PPE)

The Government view is that wearing a face covering or face mask in schools or other education settings is not recommended. Face coverings (or any form of medical mask where instructed to be used for specific clinical reasons) should not be worn in any circumstance by those who may not be able to handle them as directed (for example, young children, or those with special educational needs or disabilities) as it may inadvertently increase the risk of transmission.

At Salway we have agreed not wear PPE except as we normally would for changing children or when someone displays symptoms of Covid 19

Response to any infection

Engagement with NHS test and trace

The Pre-school will engage with the NHS Test and Trace process and follow all recommendations from Public Health England.

Staff and parents and carers will need to be ready and willing to book a test if they are displaying symptoms. They must not come to pre-school if they have symptoms. If children or staff develop symptoms at pre-school, they will be sent home. They will be expected to take a test. If they test positive or have been in close contact with someone who develops coronavirus, they will be expected to self-isolate.

Procedure if a child shows symptoms of Covid-19

If a child is unwell and shows symptoms of COVID-19 (a new, continuous cough and / or apparent temperature, loss of taste or smell), then the following procedure will be followed:

- The child will be accompanied to the isolation room and made comfortable. Windows will be opened. Staff member will wear PPE. A call will be made home. If the child is seriously ill, an ambulance will be called.
- Another staff member will take the other children outside or to another room so that the room can be disinfected. All children and staff members, will wash their hands thoroughly.
- The child's temperature will be taken – symptoms of COVID-19 are a temperature of 37.8C or above.
- On arrival, the parent/carer should ring the bell and the child will be taken to the parent/carer.
- The isolation room and any room the child has been in will be cleaned in accordance with "COVID-19: cleaning of non-healthcare settings guidance."
- A staff member who has helped someone with symptoms does not need to go home unless they display symptoms themselves.

Parents and carers will be expected to follow the following advice:

- The child should take a test and self-isolate with other members of the household until the results come back.
- The parent /carer must inform Pre-school of the results as soon as known.
- If the child's test is negative, if they feel well and no longer have symptoms, they can stop self-isolating along with other members of the household.
- If they test positive, they must self-isolate for at least ten days from the onset of symptoms and return to school only if they do not have symptoms other than a cough or loss of sense of smell/taste. If they still have a temperature, they should continue to self-isolate.
- Other members of the household must self-isolate for the full 14 days.

Managing a Confirmed Case of COVID-19

In the event of a confirmed case of COVID -19 Pre-school will:

- Liaise with the local authority and Public Health England.
- Inform OFSTED
- Inform other parents and carers that there has been a confirmed case.
- Send home staff and children who have been in close contact with the person who has tested positive, advising them to self-isolate for 14 days since they were last in close contact with the person.
- If someone in the group who has been sent home to self-isolate subsequently develops symptoms, they should take a test.

We will be keeping all government guidance and our procedures under constant review and will update you as soon as there are any changes.

Thank you for your support and patience. We hope to continue to provide an exciting and fun learning environment for the children in spite of the current restrictions. Please continue to give us feedback and any information that will help us to care for your child e.g. changes to routine, accidents, significant events, toilet training etc. While face to face contact will be difficult, we welcome emails and phone contact so we can work with you to give your child the best possible pre-school experience